



Celebrating Municipal Excellence

Nomination Form

Deadline: 4:00 p.m. on Friday, November 5, 2021

Nominee Contact Information	
Name of municipality/ municipalities being nominated: <small>(please include the names of all partner municipalities)</small>	
Contact Name:	
Telephone #:	
Mailing Address:	
E-mail Address:	
Name of Nominated Practice or Project:	
Date of Project or Practice Initiation:	
Date of Project or Practice Completion: <small>(If ongoing, please indicate)</small>	Ongoing: <input type="checkbox"/>

Nominator Contact Information	
Name:	
Organization:	
Position:	
Mailing Address:	
Telephone #:	
E-mail Address:	

Please remember when filling out your nomination that winning practices are posted in the Best Practices Library, so be sure to include all information that may be helpful to others if it were to be used as a reference or resource.

The Practice

1. What was the issue that inspired the nominated project or practice?
2. What has this project or practice done to address the issue?

Please submit your answers to questions 1-2 here...

The Process

This section should be the longest and most detailed part of your nomination. Include enough information so that a municipality interested in applying the same project or practice can follow your steps.

3. Indicate who had a direct role in this project or practice:
 - Municipal Council
 - Municipal Administration
 - Other
4. What was the role of the municipal council and/or municipal staff in this project or practice?
5. Were other groups were involved in developing this project or practice? If so, who were they and what role did they play?
6. What resources were involved?
7. How was the project or practice developed?

Please submit your answers to questions 4-7 here...

The Results

8. What effect did this project or practice have on the community?
9. Was a formal evaluation done after the project or practice was completed?
10. Describe any challenges faced.

Please submit your answers to questions 8-10 here...

Lessons Learned

11. What lessons were learned and what would you recommend doing differently?
Remember, all nominations will become part of the Best Practices Library, so be sure to include specific information.

Please submit your answers to question 11 here...



Please submit your completed nomination package to:

E-mail: awards@municipalawards.ca (preferred)

Fax: Attn: Saskatchewan Municipal Awards Program

Mail: Saskatchewan Urban Municipalities Association, Unit 305 – 4741 Parliament Avenue, Regina, SK S4W 0T9

Questions? Contact Stephanie Bourassa at 306-525-4318.

Thank you for submitting a nomination for the 15th annual Saskatchewan Municipal Awards.